

West Kent Badger group Policy Control Sheet

Policy Name	Category	Date Approved	Review Every		Owner/Author	Status	Link
			No of Years	Review Due Date			
Financial Reserves Policy	Financial Management	27 May 2026	2	27 May 2028	Andy Palmer	Active	
Internal Financial Controls Policy and Procedures	Financial Management	27 May 2026	1	27 May 2027	Andy Palmer	Active	
Investing Charity Funds Policy and Procedures	Financial Management	27 May 2026	2	27 May 2028	Andy Palmer	Active	
Campaigns and Political Activity Policy and Procedures	Governance & Compliance	27 May 2026	2	27 May 2028	Andy Palmer	Active	
General Data Protection Regulation Policy	Governance & Compliance	27 May 2026	1	27 May 2027	Andy Palmer	Active	
Internal Risk Management Policy and Procedures	Governance & Compliance	27 May 2026	2	27 May 2028	Andy Palmer	Active	
Serious Incident Reporting Policy	Governance & Compliance	27 May 2026	3	27 May 2029	Andy Palmer	Active	
Trustee Expenses Policy	Governance & Compliance	27 May 2026	3	27 May 2029	Andy Palmer	Active	
Trustees Conflict of Interest Policy	Governance & Compliance	27 May 2026	2	27 May 2028	Andy Palmer	Active	
Complaints Policy and Procedures	Operations & Public Relations	27 May 2026	1	27 May 2027	Andy Palmer	Active	
External Speakers at Charity Events Policy	Operations & Public Relations	27 May 2026	1	27 May 2027	Andy Palmer	Active	
Social Media Policy and Procedures	Operations & Public Relations	27 May 2026	3	27 May 2029	Andy Palmer	Active	
Bullying and Harassment Policy	People & Workplace (HR)	27 May 2026	2	27 May 2028	Andy Palmer	Active	
Diversity and Inclusion Policy	People & Workplace (HR)	27 May 2026	2	27 May 2028	Kathie Foster	Active	
Health and Safety Policy	People & Workplace (HR)	27 May 2026	1	27 May 2027	Kathie Foster	Active	
Managing Voulnteers	People & Workplace (HR)	27 May 2026	3	27 May 2029	Kathie Foster	Active	
Safeguarding Policy	People & Workplace (HR)	27 May 2026	1	27 May 2027	Kathie Foster	Active	

Approved by the Board of Trustees on:

Signed:

Name: Sheila Birkin

Position: Trustee/Chair

Date: 27th May 2026

Signed:

Name: Andrew Palmer

Position: Trustee/Treasurer

Date: 27th May 2026