WEST KENT BADGER GROUP

Trustees Conflict of Interest Policy

Date Adopted: 27th May 2026

Next Review Date: 27th May 2028

Policy Review: This policy will be reviewed by the trustees every 2 years or sooner if legal guidance changes.

1. Purpose

The purpose of this policy is to protect the West Kent Badger Group's interests and ensure that trustees act in the best interests of the West Kent Badger Group when considering any decision in which a conflict of interest may arise.

2. Definition of a Conflict of Interest

A conflict of interest occurs when a trustee's personal, professional, or financial interests (or those of a connected person or organisation) could influence, or be perceived to influence, their decision-making as a trustee.

3. Declaration of Interests

All trustees must declare any actual or potential conflicts of interest as soon as they arise. Trustees will also complete and keep up to date a register of interests.

4. Managing Conflicts

When a conflict of interest arises:

- The trustee must declare the nature of the interest to the board.
- The trustee must not take part in discussions or decisions relating to the matter.
- The trustee will normally withdraw from the meeting while the matter is discussed, unless the remaining trustees decide otherwise.
- The remaining trustees will make the decision in the best interests of the West Kent Badger Group.

5. Recording Decisions

All declarations of interest and actions taken to manage conflicts will be recorded in the meeting minutes.